

**RECONCILIATION OF CITY INCOME
TAX WITHHELD FROM WAGES**

CITY OF EAST LIVERPOOL
126 WEST 6TH STREET, EAST LIVERPOOL, OH 43920

EAST LIVERPOOL, OHIO

1. Total number of employees as represented by
Forms W-2 submitted herewith _____

2. Total City Income Tax withheld from wages
during _____ as shown by employee's statement
(Form W-2)\$ _____

W-3

3. Total City Income Tax Withheld during _____, for: (Form EQR)

Quarter ended March 31, \$ _____

Quarter ended June 30, \$ _____

Quarter ended September 30, \$ _____

Quarter ended December 31, \$ _____

4. TOTAL\$ _____

5. Difference between Lines 2 & 4 \$ _____

* If Line 5 indicates a balance due, the amount thereof should accompany this return;
If Line 5 indicates an overpayment, a refund request signed by the employer should be made.

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INSTRUCTIONS

The original of this reconciliation form must be filed with the TAX ADMINISTRATOR, City of East Liverpool, 126 West 6th Street, East Liverpool, Ohio 43920, on or before February 28, unless written request for extension has been made to and granted (in writing) by the Administrator. This form must be accompanied by copies of employee's statements (Form W-2) or a printout (triple spaced) showing (1) name and address of employee; (2) Social Security number; (3) Medicare earnings; (4) Amount of East Liverpool income tax withheld; and (5) name and address of employer. An adding machine tape, listing the amounts of East Liverpool income tax withheld, as indicated by individual employee's statements, should be attached thereto.

If the difference between lines 2 and 4 indicates a balance due, the amount thereof should accompany this return; if the difference indicates an overpayment, attach an explanation.